



**12th Congress of the European Federation of Neurological Societies. (EFNS)
Madrid, Spain from August 23- 26, 2008**

OPTIONAL VISITS – BOOKING FORM

In case you are interested in any of our tours, please be so kind to fill out in capital letters the following form and return by fax or e-mail no later than Thursday, 7th August 2008 to:

Viajes ITB

Att. Paulina Moreno.

Tel: 00 34 91 574 60 70

Fax: 00 34 91 573 74 56.

E-mail: paulina@mad.viajesitb.com

DETAILS:

COMPANY:	
Last Name:	First name:
Personal Address:	Postal Code:
City:	Country:
Phone:	Fax:
E-mail:	Mobile:

ACCOMPANYING PERSONS NAME:

Last Name:	First name:
Last Name:	First name:
Last Name:	First name:
Last Name:	First name:

Name and Signature

Date



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HALF DAY TOUR RESERVATION (VAT Included)

- **Tours will be operated based on a minimum of 20 participants per tour**

TOUR	DATE	Euros/ Pax	N. of Persons	TOTAL AMOUNT
Panoramic Tour	Fri. 22 nd August 15.30h	30.- €		.- €
Panoramic Tour	Sat. 23 rd August: 09.30h	30.- €		.- €
Panoramic Tour	Tues. 26 th August: 15.30h	30.- €		.- €
Pedestrian Tour	Fri. 22 nd August 15.30h	35.- €		.- €
Pedestrian Tour	Sat. 23 rd August: 09.30h	35.- €		.- €
Pedestrian Tour	Tues. 26 th August: 15.30h	35.- €		.- €
Visit of the Royal Palace	Fri. 22 nd August 09.30h	53.- €		.- €
Visit of the Royal Palace	Sat. 23 rd August: 09.30h	53.- €		.- €
Visit of the Royal Palace	Tues. 26 th August: 15.30h	53.- €		.- €

- **TOTAL AMOUNT DUE (VAT included)- €**

METHOD OF PAYMENT

- **BANK TRANSFER:** Please make drafts payable to:

VIAJES ITB
 BANCO POPULAR ESPAÑOL
 Rambles 128, 08002 Barcelona – Spain
 IBAN: ES 6600750135110600551918

- **CREDIT CARD:** I authorise VIAJES ITB to debit the amount of EUROS:

- VISA Master Card American Express

Credit Card Number:

Expiry Date:

Cardholder name:

Cardholder signature (Valid as authorisation)

Name and Signature

Date



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TERMS AND CONDITIONS

The prices include: The entrance fees where mentioned, 50 seater deluxe bus and English speaking official guide

Maximum deadline: To confirm the assistance to the tours: **Wednesday, 6th August 2008.**

Language: All tours will be conducted in English.

Confirmation: Tours will be operated based on a minimum of **20 participants.**
Participants will receive a written confirmation of the requested tour.

Participants are kindly requested to exchange the confirmation letter with a voucher at the **TOUR DESK** at the **IFEMA** **at least 1 hour before the departure.**

Reservations: Reservations must be sent by e-mail to **paulina@mad.viajesitb.com** before **Wednesday, 6th August 2008.** No reservations will be accepted thereafter.

Onsite reservation: Onsite reservation will be available at the **TOUR DESK** of the **IFEMA.** This will be subject to availability.

Cancellation Policy: Cancellations must be notified by e-mail to **VIAJES ITB: paulina@mad.viajesitb.com.** (Telephone. 00.34.91.574.60.70).

Fees will be refunded after the congress, according to the following policy:

Postmarked before **Tuesday, 12th August 2008:** Full refund less **15.- €** administration charge.

Postmarked from **Wednesday, 13th August: 50 % refund.**

No refund on cancellations sent after **Thursday, 14th August.**

Meeting Point: All tours will depart and return from/ to the **IFEMA**

Name and Signature

Date