

ICCC38

38th INTERNATIONAL CONFERENCE
ON COORDINATION CHEMISTRY

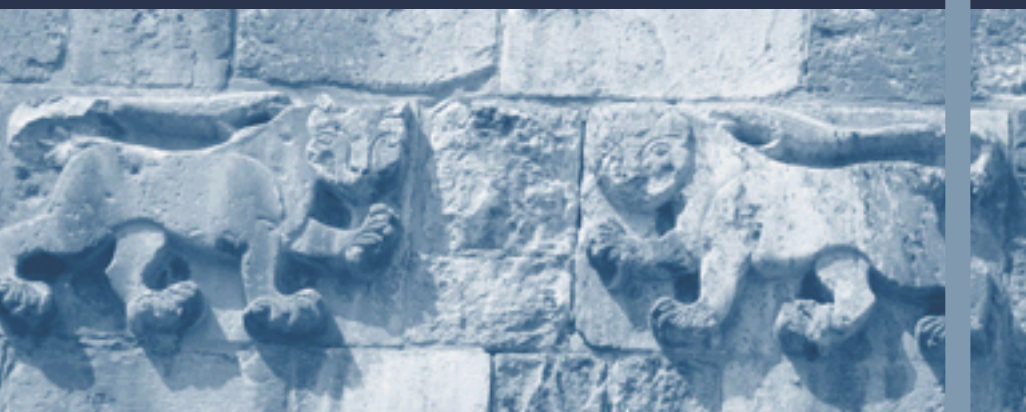
JERUSALEM, ISRAEL, JULY 20 – 25, 2008



www.kenes.com/iccc38

INVITATION TO INDUSTRY
SPONSORSHIP AND EXHIBITION PROSPECTUS

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INVITATION

Dear Colleague,

I take great pleasure, inviting you to attend the 38th International Conference on Coordination Chemistry – ICCO, which will take place in Jerusalem, Israel, July 20 – 25, 2008.

In keeping up with traditions of past congresses, this Conference will highlight cutting edge developments in coordination chemistry, in its broadest sense.

Situated on the crossroads of three continents, Israel is easily accessible from all corners of the globe. Israel is one of the few countries where the ancient and modern meet and is the center of three great religions - Islam, Christianity and Judaism.

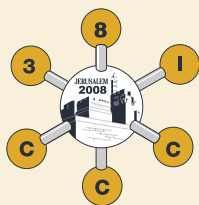
Jerusalem of today links a historic past with a dynamic present. A vibrant cultural and cosmopolitan center; Jerusalem is a archaeology and art, sacred sites and superb shopping, panoramic sun-swept promenades and moonlight concerts under the stars, classic dining and fast food restaurants, daytime walking tours and nightclub entertainment.

We look forward to your participation and hope you will contribute to the scientific program by submitting abstracts for oral and poster presentation.

With best wishes and hoping to see you in Jerusalem!



Prof. Dan Meyerstein
Chairperson
Organizing Committee



COMMITTEES

Organizing Committee

Dan Meyerstein, **Chairman**

Avi Bino

Bilha Fisher

Daniella Goldfarb

Zeev Gross

Ehud Keinan

Moshe Kol

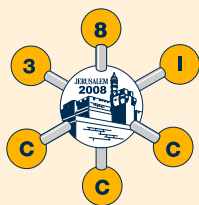
David Milstein



PRELIMINARY LIST OF TOPICS

- * Metals and Biology and Medicine
- * Complexes as Sensors
- * Coordination Chemist's Toolbox
- * Selective Catalysis by Metal Complexes
- * Activation of Small Molecules
- * Reactive Intermediates
- * Rational Design of Functional Materials / Metals in the Nano World
- * Organometallic Chemistry





LIST OF CONFIRMED SPEAKERS (as of October 22nd, 2007)

For updates please visit the website www.kenes.com/ICCC38

Polly L. Arnold, UK
Jesper Bendix, Denmark
Manfred Bochmann, UK
Carsten Bolm, Germany
Penny Brothers, New Zealand
Chi-Ming Che, Hong Kong
Christophe Copéret, France
Kees Elsevier, The Netherlands
Pablo Espinet, Spain
Makoto Fujita, Japan
Lutz Gade, Germany
Mark Gandelman, Israel
Harry Gray, USA
Michael T. Green, USA
Haruo Inoue, Japan
F. Richard Keene, Australia
Rhett Kempe, Germany
Lechoslaw Latos-Grazynski, Poland
Karsten Meyer, Germany
Joel S. Miller, USA
Philip Mountford, UK
Achim Müller, Germany
Giovanni Natile, Italy
Mikio Nakamura, Japan
Frank Neese, Germany
Daniel G. Nocera, USA
Jun Okuda, Germany
Chris Orvig, Canada
Claudio Pellecchia, Italy
Jonas C. Peters, USA
Lawrence Que, Jr., USA
Richard R. Schrock
Ilme Schlichting, Germany
Sason Shaik, Israel
Edward Solomon, USA
Edit Tshuva, Israel
Milko E. van der Boom, Israel
Gerard van Koten, The Netherlands
Arkadi Vigalok, Israel
Thomas R. Ward, Switzerland
Karl Wieghardt, Germany

PRELIMINARY TIMETABLE

	Sunday, July 20	Monday, July 21	Tuesday, July 22	Wednesday, July 23	Thursday, July 24
Morning		Plenary			
		Coffee Break Poster Viewing / Visit the Exhibition			
		Parallel Sessions			
Afternoon		Lunch Break Poster Viewing / Visit the Exhibition			Lunch Break Poster Viewing / Visit the Exhibition
	Opening Session	Parallel Sessions	Jerusalem Tour: City of David	Parallel Sessions	
		Coffee Break Poster Viewing / Visit the Exhibition		Coffee Break Poster Viewing / Visit the Exhibition	
		Plenary		Plenary	
Evening	Get- Together Reception				Farewell Dinner (Optional)



ABOUT JERUSALEM

Situated high in the Judean Hills, Jerusalem is one of the most extraordinary cities in the world, presenting a unique combination of ancient history, spiritual sanctity and colourful cultures.

Established 3000 years ago by King David, Jerusalem is a fascinating city of many contrasts and diversities. It is a city where old and new, holy and secular, pure nature and beautiful architecture mix into magical harmony of smells, sounds and sights.

Sacred to the world's three main religions, Jerusalem is a captivating city, whose visitors are left touched and inspired by the shining glow of its religious shrines, picturesque scenery and magnificent golden limestone.

It is also the Capital of Israel, home to the Israeli parliament (Knesset), the President's Residence and the government offices.

A visit to Jerusalem, known as the "City of Gold", is indeed an unforgettable experience.

GENERAL INFORMATION

Conference Venue

Renaissance Jerusalem Hotel

Ruppin Bridge at Herzl Blvd.

Jerusalem, 91033 Israel

Tel: +972 2 659 9999

Fax: +972 2 651 1976

<http://www.marriott.com/hotels/travel/jrsrn-renaissance-jerusalem-hotel>

Language

The official language of the Conference will be English.

Personal Insurance

We recommend that all participants take out a personal travel and health insurance for their trip.

Climate

July is summertime in Israel and Jerusalem enjoys hot days with cooler nights.

No rain is expected during the summer months.

Clothing

Clothing is informal for all occasions. Sunglasses, sunscreen and walking shoes are highly recommended. Please bring a light sweater for the evenings.

Visas

Please check with your travel agent if you require a visa for entry to Israel.

Should you experience any difficulties kindly contact the conference organizers.

Ben Gurion International Airport

Israel's International airport is Ben Gurion International Airport and is approximately a 50 minute drive to Jerusalem. Transportation from the airport to Jerusalem is available 24 hours a day.

Letter of Invitation

Participants requiring a formal letter of invitation to enable them to make their arrangements to participate in the conference, may receive a letter via the website. Please note that this letter cannot be regarded as a commitment regarding scheduling or financial support from the organizers.

Fellowships

Participants who experience financial difficulties are requested to approach the conference organizers. Assistance will be provided according to available funds.

Conference Secretariat 38th ICCC

KENES International
CARES FOR YOUR ORGANIZATION
GLOBAL CONGRESS ORGANIZERS AND
ASSOCIATION MANAGEMENT SERVICES

Kenes Building , Airport City 70151

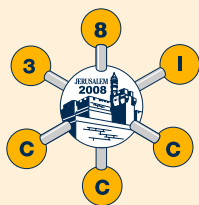
P.O.Box 56 , Ben-Gurion Airport 70100, Israel

Tel: +972 3 9727500 ext.277

Fax: +972 3 9727555

E-mail : iccc38@kenes.com

Website : www.kenes.com/ICCC38



38th INTERNATIONAL CONFERENCE ON COORDINATION CHEMISTRY

Sponsorship and Exhibition sales Contact:

38th ICCC

Elda Schwartz

Kenes International

Address as Secretariat

Tel: +972 3 9727500 ext.277

Fax: +972 3 9727555

Email: eschwartz@kenes.com

Accommodation and Tours:

Kenes International will be offering specially reduced prices for accommodation and conference tours. Further details will be available on the conference website, which will be updated regularly.

Hotel Accommodation for Groups:

Kenes International

Address as Secretariat

Tel: +972 3 9727500 ext.277

Fax: +972 3 9727555



REGISTRATION FEES

You can register electronically for the conference via the website: www.kenes.com/ICCC38

	Early bird (Until April, 1st, 2008)	Regular (From April, 2008)
Full participant	US\$ 550	US\$ 650
Full participant – IUPAC member*	US\$ 500	US\$ 600
Student / Post Doctorate**	US\$ 250	US\$ 300
Accompanying person	US\$ 70	US\$ 70

* Membership identification required

** Letter supporting status from the head of the department is required

Fee for participants include:

- * Participation in scientific sessions
- * Entrance to the exhibition
- * Get-together reception
- * Coffee at breaks
- * Program and abstracts on CD
- * Half day tour of Jerusalem

Fee for accompanying persons include:

- * Get-together reception
- * Half day tour of Jerusalem

** In order to obtain the special fee for Students, an approval letter signed by the head of the department must accompany the registration form (if registered via the website, please fax the approval.)

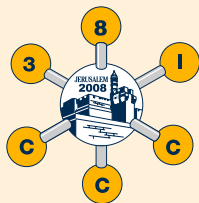
CANCELLATION POLICY

Faxed, electronically mailed or post- marked:

Cancellation received prior March 31, 2008 – full refund less US \$50 bank charges

Cancellation received from April 1, 2008 to June 20, 2008 - 50% refund

Cancellation received after June 21, 2008 - no refund



INFORMATION FOR SPONSORS AND EXHIBITORS

APPLICATION FOR SPONSORSHIP

Application for sponsorship can be made in writing with the enclosed booking enquiry form to:

38th ICCC

Elda Schwartz

Kenes International

Kenes Building, Airport City 70151

P.O.Box 56, Ben-Gurion Airport 70100, Israel

Tel: +972 3 9727500 ext.277

Fax: +972 3 9727555

Email: eschwartz@kenes.com

Once a Booking Form is received a contract will be sent to you for completion. This contract should be signed and returned with a 50% deposit payment to the sponsorship/exhibition office address above. Alternatively an invoice for the deposit can be requested on the Booking Form. Once this has been received a confirmation of sponsorship will be mailed to you with an accompanying invoice.

TERMS OF PAYMENT

50% with signed contract

50% by April 21, 2008

All payments must be received before the start date of the Conference.

PAYMENT METHODS

Option 1: Payment by cheque. Please make cheques payable to: **ICCC 2008**.

Option 2: Payment by Bank Transfer. Please make drafts payable to: **ICCC 2008**.

Bank Account in Israel: Bank Leumi Le-Israel B.M

654 Business - Alonim Branch, Toyota Building, 65 Igal Alon St., Tel-Aviv

Account NIS = 15291/65, Account USD = 56291/56

Bank charges are the responsibility of the payee.

CANCELLATION / SPACE REDUCTION POLICY

Cancellation must be made in writing to:

38th ICCC

c/o Elda Schwartz

Kenes International

Kenes Building, Airport City 70151

P.O.Box 56, Ben-Gurion Airport 70100, Israel

Tel: +972 3 9727500 ext.277

Fax +972 3 9727555

Email: eschwartz@kenes.com

The organizers shall retain:

- 10% of the agreed package amount if the cancellation/space reduction is made on or before October 18, 2007.
- 50% of the agreed package amount if the cancellation/space reduction is made between October 18, 2007 and April 17, 2008 inclusive.
- 100% of the agreed package amount if the cancellation/space reduction is made after April 17, 2008.

GENERAL CONDITIONS

Terms and Conditions for sponsorship will be included in the sponsorship agreement.

TERMS AND CONDITIONS

The Term and Conditions of exhibiting are included in this Prospectus. Please note that signature of the Exhibition Booking Form indicated acceptance of these Terms and Conditions. □

38th ICCO LIST OF SPONSORSHIP ITEMS (in US\$)

SILVER SPONSORSHIP PACKAGE

\$ 15,000

Parallel Satellite Symposium

- Sponsorship of an Official Competing Satellite Symposium in a Parallel Hall, up to 60 minutes, program subject to the approval of the Conference Scientific Committee
- Includes: hall rental, standard audio/visual equipment, display table
- Permission to use the phrase: "Official Satellite Symposium of the 38th International Conference on Coordination Chemistry"
- Symposium programs and abstracts will be included in the Final Program (subject to receipt by publishing deadline)

Exhibition Space

- 10 m² Exhibition space (additional space can be purchased at a reduced cost of \$ 300 per square meter)

Advertisements

- Inclusion of Sponsor's symposium invitation in the participants' Conference bags (insert to be provided by Sponsor)
- Full Page Color Advertisement in the Final Program
- Sponsor's logo with hyperlink on Conference website
- Sponsor's company brochure will be inserted in the participants' Conference bags as well as an invitation to the Satellite Symposium noted above

Registration

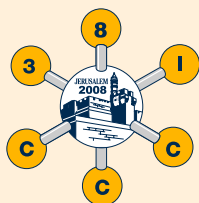
- 2 complimentary Conference registrations

Acknowledgement

- Silver Sponsors will be acknowledged as such on the Sponsor's Board on-site and in the following publications: Call for Papers, Final Program
- The right to use the Conference logo (following supplied guidelines) on relevant Conference material, approved by Secretariat

For the above Satellite Symposium packages, the following applies:

- Special time slots have been designated and will be allocated on a first come, first served basis.
- The sponsoring company for the Satellite programs may select speakers and topics.
- The sponsoring company, in addition to the presented package as an additional educational grant, must cover speaker's registration fees, accommodation and flights.
- All Satellite Symposium programs must be submitted for approval by the Conference Scientific Committee.



LIST OF INDIVIDUAL SPONSORSHIP ITEMS

GET-TOGETHER RECEPTION

\$ 15,000

The opening social event of the Conference will take place in a relaxed atmosphere. All Conference participants are invited and will have the opportunity to greet old friends and make new ones.

- 6 Complimentary invitations for the Get-Together Reception
- Sponsor's representatives will have the opportunity to address the participants
- Sponsor's name and logo to be printed on special invitations
- Sponsor's name and logo on a sign at the entrance to the hall
- Sponsor's logo with hyperlink on Conference website
- Acknowledgement on Sponsor's Board on-site
- Acknowledgement in the Sponsor's List in the Final Program

SUPPORT OF EXISTING OFFICIAL PLENARY SESSION

\$ 6,000

A Plenary Session is an existing scientific session accepted or invited by the Scientific Committee and supported by a grant from the industry.

- Sponsor's support will be acknowledged in the Final Program alongside the session information as "Sponsored by"
- Sponsor's logo with hyperlink on Conference website
- Acknowledgement in the Sponsor's List in the Final Program
- Acknowledgement on sponsor's Board on-site

CD-ROM

\$7,000

The CD-ROM will contain all of the 2008 Conference Abstracts.

The CD will be distributed to all participants from the Sponsor's exhibition booth.

Each participant will receive an exchange voucher.

- Exclusive advertisement on the back cover of the CD-ROM case
- Exclusive advertisement on the back cover of the exchange voucher
- Sponsor's logo with hyperlink on Conference website
- Acknowledgement on Sponsor's Board on-site
- Acknowledgement in the Sponsor's List in the Final Program

CONFERENCE BAGS INCLUDING NOTEPADS AND PENS

\$ 7,500

Sponsor will provide the participants' Conference bags.

- The bag will bear the Sponsor's logo and the Conference logo
 - Sponsor's logo with hyperlink on Conference website
 - Acknowledgement on Sponsor's Board on-site
 - Acknowledgement in the Sponsor's List in the Final Program
- Sponsor will provide or provide funding for the participants' notepads and pens.
- The Notepads and Pens will bear the Sponsor's name/company logo and will be distributed in the participants' Conference bags
 - Sponsor's Logo with hyperlink on Conference website
 - Acknowledgement on Sponsor's Board on-site
 - Acknowledgement in the Sponsor's List in the Final Program

INTERNET AREA

\$ 5,000

Sponsor's contribution will support workstations, printers, installation, signage, furniture, carpeting, space, internet connections, and technical support for the Internet Area.

- Opportunity to display company logo on screen background
- Opportunity to distribute mouse pads and related promotional gifts from the Internet Area
- Opportunity to use your company's letterhead for the Internet Area printers
- Sponsor's Logo with hyperlink on Conference website
- Acknowledgement on Sponsor's Board on-site

POSTER SESSION

\$ 3,000

- Sponsor's acknowledgement at the entrance to the poster area
- Sponsor's logo will be displayed on the poster boards
- Sponsor's Logo with hyperlink on Conference website
- Acknowledgement on Sponsor's Board on-site
- Acknowledgement in the Sponsor's List in the Final Program

FACULTY DINNER (Sole Sponsorship)

\$ 4,000

This is an opportunity for sponsor to be associated with a prestigious dinner for the International Scientific and Local Conference Faculty.

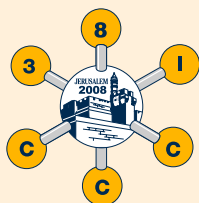
- Sponsor's name and logo printed on function invitation and menu
- Sponsor's logo on sign at the entrance to the event
- Sponsor will have the opportunity to distribute give-aways
- Sponsor will be acknowledged as an Official Sponsor in the Conference Program
- 6 complimentary invitations to the Faculty Dinner
- Sponsor's Logo with hyperlink on Conference website

COFFEE BREAKS

\$ 3,500 per day

Coffee will be served during breaks on each day of Conference sessions.

- Sponsorship will be acknowledged on-site and in the Conference Program
- Sponsor will be given the opportunity to brand the napkins
- Sponsor's Logo with hyperlink on Conference website
- Acknowledgement on Sponsor's Board on-site
- Acknowledgement in the Sponsor's List in the Final Program



ADVERTISING SPONSORSHIP OPPORTUNITIES

Advertisements are available in the following Congress publications:

Type	Back Page	Inside Front	Inside Back	Inside Page
	\$	\$	\$	\$
Final Program	3,000	1,500	1,500	1,000
Mini-Program	3,000	-	-	-

FINAL PROGRAM

\$3,000/ \$1,500/ \$1,000

The Final Program will be distributed to all ICC-08 participants.

- Sponsor's Logo with hyperlink on Conference website

MINI-PROGRAM (Sole Sponsorship)

\$ 3,000

Exclusive advertisement on the back cover of this pocket size, useful Conference overview.

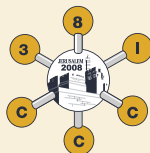
- Acknowledgement in the Sponsor's list in the Final Program
- Sponsor's Logo with hyperlink on Conference website

SPECIAL REQUESTS

We are aware that sponsorship of any of the above items may not suit your current marketing aims. We are therefore willing to tailor a package to suit your objectives. Please feel free to contact us in order to discuss your needs.

ACKNOWLEDGEMENTS

Please note that all Sponsors and Exhibitors will be acknowledged in the Program, on acknowledgement boards at the Congress and on the Congress website. Please forward your company logo in colour (eps 300dpi format) to eschwartz@kenes.com



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SPONSORSHIP BOOKING FORM

Please complete and send to:

38th ICCC

Elda Schwartz

Kenes International

Kenes Building , Airport City 70151

P.O.Box 56 , Ben-Gurion Airport 70100, Israel

Tel: +972 3 9727500 ext.277

Fax: +972 3 9727555

Email: **eschwartz@kenes.com**

CONTACT NAME: _____

NAME OF COMPANY: _____

ADDRESS: _____

POST/ZIP CODE: _____ COUNTRY: _____

TELEPHONE: _____ FAX: _____

EMAIL: _____ WEBSITE: _____

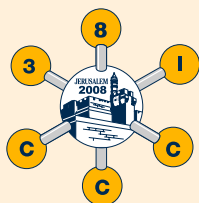
I would like to book the following Sponsorship Items:

Sponsorship item	Price	√
Silver Sponsorship Package	\$ 15,000	
Get-Together Reception	\$ 15,000	
Support of Existing Official Plenary Session	\$ 6,000	
CD-ROM	\$ 7,000	
Conference Bags including Notepads & Pens	\$ 7,500	
Internet Area	\$ 5,000	
Poster Session	\$ 3,000	
Faculty Dinner	\$ 4,000	
Coffee Breaks	\$ 3,500 per day	
Advertising		
Final Program	\$ 3,000/ \$ 1,500 / \$ 1,000	
Mini Program	\$ 3,000	
Total Amount (please complete)		

Please call me to discuss our sponsorship package

Please send me a sponsorship contract and first 50% deposit invoice

Signature _____ Date _____



EXHIBITION

The commercial/technical Exhibition will be held in the Renaissance Jerusalem Hotel. The floor plan has been designed to maximise Exhibitor's exposure to the delegates and all lunch and coffee breaks will be held in the exhibition area.

PROPOSED DATES: (To be advised)

Set up times:

EXHIBITION OPENING HOURS (Subject to change):

Dismantling / Breakdown times

STAND SPACE RENTAL

The price for stand space only is \$300 per square meter. This includes:

- Exhibitor's Technical Manual
- Refreshments and lunch for registered exhibitors
- Exhibitor's badges
- 100 word company / product profile in the Final Program
- Cleaning of public areas and gangways
- Invitation to the Get-Together Reception for registered exhibitors

SHELL SCHEME RENTAL

The price is \$350 per square meter. This includes:

- Exhibitor's Technical Manual
- Refreshments and lunch for registered exhibitors
- Exhibitor's badges
- Shell scheme frame, basic lighting, electrical socket (500 W)
- Fascia panel with standard lettering
- 100 word company / product profile in the Final Program
- Cleaning of public areas and gangways
- Invitation to the Get-Together Reception for registered exhibitors



Please note that stand space / shell scheme rental does not include any furniture or stand cleaning. All these services and others will be available to order in the Exhibitor's Technical Manual.

ALLOCATION OF EXHIBITION SPACE

Space Allocation will be made on a first come, first served basis. A completed Booking Form should be faxed / emailed to ensure reservation of a desired location. Upon receipt of the Booking Form, space will be confirmed and an invoice will be mailed. Please note that three alternative choices should be clearly indicated on the application form. Space allocations will be made in the order in which application forms with payment are received.

EXHIBITOR REGISTRATION

All exhibitors are required to be registered and will receive a badge displaying the exhibiting company name. Two exhibitor badges will be given for the first 9 square metres booked and one additional badge for each 9 sqm thereafter. Any additional exhibitors will be charged an exhibitor registration fee (to be advised) an exhibitor registration form will be included in the Exhibitor's Technical Manual.

EXHIBITOR'S TECHNICAL MANUAL

An Exhibitor's Technical Manual outlining all technical aspects of exhibiting will be circulated 3 months before the Conference. It will include the following

- Technical details about the Venue
- Final exhibition details and information
- Contractor details
- Services available to exhibitors and order forms

SITE INSPECTIONS

Exhibitors and sponsors are free to visit the Conference venue at their convenience. Please contact the venue directly to arrange this.

EXHIBITOR PROFILE

A 100-word Exhibitor Company/Product profile will be published in the list of exhibitors in the official program and must be submitted electronically by e-mail to companyprofile@kenes.com.

PAYMENT METHODS

As detailed previously in the Sponsorship section.

CANCELLATION / SPACE REDUCTION POLICY

Cancellation must be made in writing to:

38th ICC

c/o Elda Schwartz

Kenes International

Kenes Building , Airport City 70151

P.O.Box 56 , Ben-Gurion Airport 70100, Israel

Tel: +972 3 9727500 ext.277

Fax: +972 3 9727555

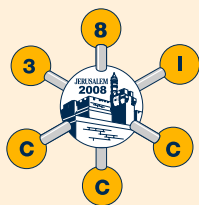
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- 50% of the agreed package amount if the cancellation/space reduction is made between October 18, 2007 and April 17, 2008 inclusive
- 100% of the agreed package amount if the cancellation/space reduction is made after April 17, 2008

TERMS AND CONDITIONS

The Terms and Conditions of exhibiting are included in this prospectus. Please note that signature of the exhibition contract indicates acceptance of these Terms and Conditions.

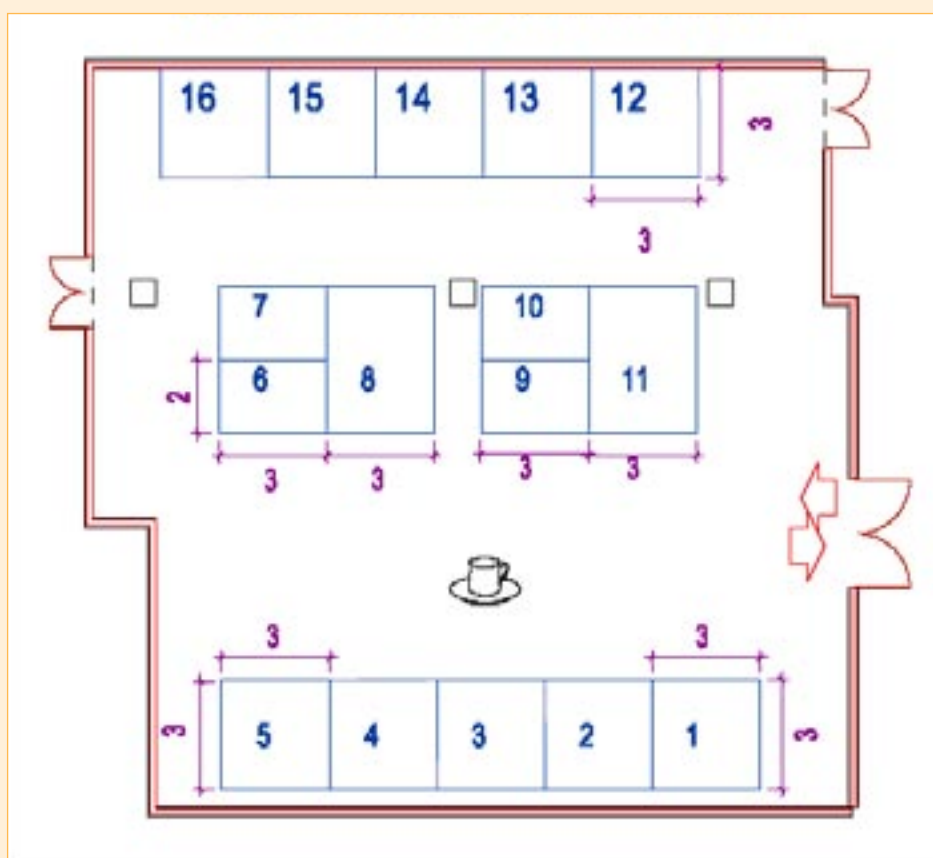


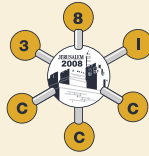
EXHIBITION FLOOR PLAN

Please visit the website for continuous updates on booth availability:

www.kenes.com/iccc2008/exh.asp

ICCC38 JERUSALEM 2008





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EXHIBITION BOOKING FORM AND CONTRACT

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. Please complete and send to:

38th ICCC

Elda Schwartz

Kenes International

Kenes Building , Airport City 70151

P.O.Box 56 , Ben-Gurion Airport 70100, Israel

Tel: +972 3 9727500 ext.277

Fax: +972 3 9727555

Email: eschwartz@kenes.com

CONTACT NAME: _____

NAME OF COMPANY: _____

ADDRESS: _____

POST/ZIP CODE: _____ COUNTRY: _____

TELEPHONE: _____ FAX: _____

EMAIL: _____ WEBSITE: _____

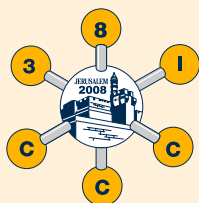
WE HEREBY APPLY TO BOOK EXHIBITION FLOOR/SHELL SCHEME SPACE, THE COST OF WHICH IS \$ 350 / \$ 300 PER SQUARE METRE

Choice	Stand No	Space Only/ Shell Scheme	No. of Square Metres	Total Price
1 st Choice				\$
2 nd Choice				\$
3 rd Choice				\$

Special notes: Please indicate if your stand must be located adjacent to or opposite the following companies, or if special configuration is needed

- This is a provisional booking. Please hold for 14 days.
- Payment has been made by cheque/transfer, please forward me final confirmation and invoice
- Please send me a first deposit invoice for 50% of the total amount due.
We Have Read the Regulations & Agree To Observe & Be Bound by Them

Signature _____ Date _____



TERMS AND CONDITIONS

These terms are the contractual agreement between the Organizer and the Exhibiting Firm (Exhibitor/s).

Application to Participate

Application to participate will be considered only if submitted on the appropriate forms, duly completed, signed and accompanied by the necessary payment. Registration will be confirmed insofar as space is available. Applicants will be informed in writing of the acceptance or refusal of their application. In case of refusal, all payments shall be fully refunded.

Obligations and Rights of the Exhibitor

Registration implies full acceptance by the Exhibitors of the exhibition regulations. Any infringement of these regulations may lead to immediate withdrawal of the right to participate in the exhibition without compensation or refund of sums already paid, and without prejudice to the Exhibitor.

By submitting an application to participate, the Exhibitor makes a final and irrevocable commitment to occupy the space allocated and to maintain his/her installation until the date and time fixed for closure of the exhibition.

The Exhibitor may only present on his/her stand or space the materials, products or services described in the application to participate.

No advertising on behalf of firms not exhibiting is permitted in any form whatsoever. Transfer or sub-letting of all or part of the allocated spaces is prohibited.

Obligation and Rights of Organizer

The Organizer undertakes to allocate exhibition space as far as possible on the basis of the preference expressed by applicants. Application will be considered in order of receipt of application forms accompanied by payment.

The Organizer reserves the right, in case of absolute necessity, to modify the positioning of stands, with no obligation to provide compensation to Exhibitors. The Organizer reserves the right to offer to a different firm any stand or space that has not been occupied by the eve of the opening of the exhibition, with no obligation to provide compensation to the defaulting Exhibitor.

Cancellation

In case of cancellation received (in writing) as per the above policy.

Liability Insurance

The Organizer provides general guard service and third party insurance at the exhibition site. Equipment and all related display materials installed by Exhibitors are not insured by the Organizer, and they will under no circumstances be liable for any loss, damage or destruction caused to equipment, goods or property belonging to Exhibitors. The Exhibitor agrees to be responsible for his property and person and for the property and persons of his employees and agents through full and comprehensive insurance, and shall hold harmless the Organizer for any and all damage claims arising from theft and those perils usually covered by a fire and extended-coverage policy.

Exhibition Regulations

The Exhibition Manager, acting under direction of the Organizing Committee, has the final decision as to the acceptability of displays.

Exhibitors are not to share with others any space allotted to them without prior written consent by the Exhibition Manager.

The Organizer reserves the right to alter the general layout or limit the space allotted to each Exhibitor, postpone the exhibition or transfer it to another site if unforeseen circumstances warrant such action. Should any contingency prevent the holding of the exhibition, the Organizer will not be held liable for expenses incurred other than the cost of exhibit space rental fees.

All exhibits are to be displayed so as to avoid blocking aisles, obstructing adjoining booths, damaging the premises or the leased equipment. Exhibitors are kindly requested to allow sufficient see-through areas, which ensure clear views of surrounding exhibits.

In standard booths, height is restricted to 246cm. Exhibitors are responsible for the cost and execution of the design, installation and delivery of their display to (and its removal from) the exhibition site.

Flammable materials are not to be used. Equipment displayed or demonstrated must be installed with strict adherence to safety measures.

Exhibitors undertake to observe the timetable designated for completion of their display before the exhibition opening and its dismantling at the close of the exhibition. No dismantling or packing of the display before the designated hour. It is the Exhibitor's responsibility to pack and remove or consign for shipment all items of value prior to leaving their exhibit unattended, otherwise the Organizer will arrange for their removal at the Exhibitor's risk and expenses.

Exhibitors are obliged to ensure that their stands are permanently staffed during the exhibition opening hours.

Payment is to be made in accordance with the conditions of payment on the Exhibition Application Form.

Should the Exhibitor fail to make a payment on time, the Exhibition Manager is entitled to terminate the contract, withdraw confirmation of acceptance, make other arrangements for the stand or seek compensation for non-fulfilment of contract.

Participation by Exhibitors is dependent upon compliance with all rules, regulations and conditions stated herein.

Access to the exhibition is authorized on presentation of a badge issued by the Organizer. Exhibitors' badges will not be mailed in advance and may be collected from the Exhibition Manager's desk.

The Organizer ensures daily cleaning of the aisles. Exhibitors are responsible for the cleaning of their stands.

The provision of refreshments for the participants by Exhibitors is only permitted if the catering regulations of the exhibition building concerned are observed.

Exhibition areas and fittings made available to Exhibitors must be handed back in their original condition. In case of damage or loss of equipment provided, or damage to areas occupied, repair and replacement will be charged to the Exhibitor.

Any special decoration or fittings must be submitted to the Organizer for prior authorization.

Advertising panels and display are not permitted outside the exhibition areas allotted to Exhibitors.

The Organizer will not approve stands, which do not comply with the accepted standards, until the necessary changes have been made.

